

Directorate of Elementary Education

Government of Tripura

(SSA and MDM)

No. F.11(21-9)-SE/SSA/2015/PUB/11689-90

Agartala.....12/12/17.....

EXPRESSION OF INTEREST

In connection with joint enrolment drive program of Vidyalaya Chalo Abhiyan-2018 and Vidyalaya Phire Chalo Programme-2018 under SSA and RMSA schemes, Quotations containing (a) **Technical Bid** and (b) **Financial Bid** in separate sealed envelopes are invited from reputed and resourceful interested **Polyvinyl Chloride Banner (FLEX)** printing Firm / Agency / Company of Tripura only for DTP, designing, printing and delivery of the following item as per the specifications given below:

Item:	Polyvinyl Chloride Banner (FLEX)
Size:	5ft x 3ft
Quantity :	Total 13059 nos. in three designs
Thickness:	300 GSM HOT LAMINATION
Type:	Single side Multi-colour printed with four eyelets
Rate excluding taxes:	Rupees in figure and words.
Date of delivery:	Within 7 days of issuing of work order.

Both the Technical Bid and the Financial Bid should be put in a single outer cover and super scribed as **“Quotation for printing of multi-colour Polyvinyl Chloride Banner (FLEX)”** and submitted to this office as per terms and conditions and particulars appended below:

1. TECHNICAL BID IN ENVELOPE “A” SHOULD CONTAIN THE FOLLOWING:

- i. Name, address, contact number, e-mail id of the Firm/ Agency / Company,
- ii. Certificate of Work experience in similar professional background,
- iii. An amount of **Rs. 1,00,000/- (Rupees One lakh)** only in the shape of D-call from any Nationalized Bank of India to be deposited by the bidding Firm,
- iv. Photocopy of GST registration certificate with validity (Signed in ink by the bidder),
- v. Photocopy of License for similar kind of Trade with validity (Signed in ink by the bidder),
- vi. Photocopy of License to run a Factory for similar kind of Trade (Signed in ink by the bidder),
- vii. Photocopy of Certificate issued by Tripura State Pollution Control Board to run a Polyvinyl Chloride Banner (FLEX) printing unit with validity (Signed in ink by the bidder),
- viii. Photocopy of PAN card of the owner or Firm/Agency /Company (Signed in ink by the bidder),
- ix. Sample of the item (1ft x 1ft) as per specification referred to above (Signed in ink by the bidder).

2. FINANCIAL BID IN ENVELOPE “B” SHOULD CONTAIN THE FOLLOWING:

- i. Rate excluding taxes quoted per Polyvinyl Chloride banner and total amount (in rupees) against the total quantity.
- ii. The rate quoted should be clearly indicated both in words and figures without any over writing.


3. TERMS & CONDITIONS:

- i. Quotations should be under sealed cover and to be dropped in the tender box of this office (Room No.- 1B, 3rd Floor, 'SHIKSHA BHAVAN', Office Lane, Agartala, West Tripura) between 10:30 AM and 3:30 PM on all working days **up to 15th December, 2017.**
- ii. The Technical and Financial Bids shall be signed with his/her seal by the bidder or a person / persons duly authorized by the bidder.
- iii. The Technical Bid is likely to be opened on 15th December, 2017 at 4:00 PM, if possible. Bidders or their authorized representatives may remain present at the time of opening of the Technical Bid.
- iv. After evaluation of the technical bid the technically qualified bidders will be short listed initially. The short listed bidders alone will be informed of the date of opening of the Financial Bid by issuing letter/e-mail or through any kind of media from this office.
- v. The evaluation of the technically short-listed bidders, as above, will be carried out considering the price quoted for the item as referred to above. They will, thereafter, be enlisted in ascending order of the price quoted against the item.

- vi. The bidding agencies may be asked to produce all original documents of which the photo copies are submitted with the quotation for verification. Resorting to any kind of unfair means in this regard shall lead to forfeiture of his/her D-call money as mentioned above.
- vii. Before final selection of agency, representatives of this office may visit the site / workshop the address of which is specified in the trade license and Factory License and the original documents may be verified by the representatives of this office during such visits.
- viii. The D-call money (refundable) submitted by the printing agency / company should be deposited along with Technical bid quotation to this office in favour of the 'Additional State Project Director, SSA Rajya Mission, Tripura', payable at Agartala.
- ix. If the successful bidder, regardless of the circumstances, withdraws his/her bid or fails to perform the task as assigned, his/her D-call money as mentioned above shall stand forfeited. The bidder in addition, will be liable for payment of damages, penalties and compensation in this regard as fixed by this office.
- x. The delivery of total quantity of banner as referred to at Sl. No.4 (i) below will have to be completed within 7 days of issuing of final Work Order, failing which 1% of the bill amount per day will be deducted from the bill amount.
- xi. In case of any modification in quantity of banner it will be calculated as per rate ratio quoted by the bidding firm /agency/ company.
- xii. If the materials supplied found not to be of standard quality as per the above specification, then those should be replaced by the fresh material at supplier's own expenses.
- xiii. Bidders, under any circumstance, will not be entitled to claim any costs or interest / penalties / damages / compensation or any other charges in the event of rejection / disqualification / non-award of work as mentioned above.
- xiv. The undersigned reserves the right to cancel any or all quotation(s) without showing any reason.

4. OTHER TERMS AND CONDITIONS IN RESPECT OF DELIVERY OF BANNER

- i. The successful bidder has to arrange for delivery of the banner within 7 days of issuing of final work order from this office to the following district head quarters namely West Tripura (HQ: Agartala), Sepahijala (HQ: Bishramganja), Khowai (HQ: Khowai), Gomati (HQ: Udaipur), South Tripura (HQ: Belonia, South Mirzapur High School Complex), Dhalai (HQ: Jawaharnagar), Unakoti (HQ: Kailashahar) and North Tripura (HQ: Dharmanagar).
- ii. The successful bidder has to submit certificate received from the authorized person of each district in respect of supply of total quantity of banners in good condition.
- iii. Payment will be made in due course of time from the State Project office of SSA and MDM Section on production of bill and delivery chalan copy. No advance payment will be entertained.
- iv. The bidder will solely be responsible for all labour charges and any sort of taxes incurred until delivery of the contracted goods to the delivery points.


12.12.17
[U. K. CHAKMA]
(Director, Elementary Education)

To: ~

- The Office Notice Board for display.
- The proprietor, neindia.com, for uploading in the tender section of the SSA Tripura website www.ssatripura.com