

Office of the State Project Director,  
SSA Rajya Mission, Tripura,  
Directorate of Elementary Education,  
Govt. of Tripura

3<sup>rd</sup> Floor, G+4 Storied Building,  
Siksha Bhawan, Office Lane,  
Agartala, West Tripura  
Tel: (0381) 232-3976, 231-9108/5791/ 5792  
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E-mail: spossatripura@gmail.com

No.F.11 (71-1)-SE/SSA/Free Text Book/2017/4689-90

Dated, Agartala 2/10/2017

**TENDER**

Sarva Shiksha Abhiyan, Rajya Mission, Tripura invites TENDER containing (a) Technical Bid and (b) Financial Bid in separate sealed envelopes from interested NCERT empanelled wholesale book agents in Tripura for supply of English and Hindi text books of NCERT publications for students of class I to VIII of Govt. and Govt. aided English Medium Schools of Tripura for the Academic Year 2018.

**Particulars of text book to be supplied as follows (provisional):-**

Name of districts	Class wise no. of set of books required (Excluding Bengali)								Class wise no. of set of books required for Hindi							
	I	II	III	IV	V	VI	VII	VIII	I	II	III	IV	V	VI	VII	VIII
West	1530	1576	951	831	786	922	751	601	14	43	36	56	30	29	214	184
Khowai	260	234	223	225	221	132	122	115	0	0	0	0	0	0	0	0
Sepahijala	1022	968	536	287	281	318	290	230	0	0	0	0	0	0	0	0
Gomati	4100	1277	741	490	410	740	505	315	0	0	0	0	0	0	55	40
South	800	670	220	150	150	150	140	150	0	0	0	0	0	0	0	0
Dhalai	1718	720	459	167	173	232	208	200	0	0	0	0	0	0	0	0
Unakoti	962	259	177	147	150	219	226	200	0	0	0	0	0	0	0	0
North	1610	592	465	334	292	369	378	323	8	5	12	12	15	20	24	22
<b>Total-</b>	11742	6062	3772	2406	2463	2950	2498	2019	22	48	48	68	45	49	293	246

Both the Technical Bid and Financial Bid should be put in a single outer cover and superscribed as "TENDER FOR SUPPLY OF ENGLISH AND HINDI TEXT BOOKS OF NCERT PUBLICATIONS FOR STUDENTS OF CLASS I TO VIII OF GOVT. AND GOVT. AIDED ENGLISH MEDIUM SCHOOLS OF TRIPURA FOR THE ACADEMIC YEAR 2018" and submitted to this office.

**1. TECHNICAL BID IN ENVELOPE "A" CONTAINING.**

- Profile and professional background of the bidder in their own letter head.
- NCERT Empanelment Certificate issued by NCERT (signed by the bidder with seal).
- EMD of Rs.50,000/- may be submitted by the bidder.
- Income Tax Clearance Certificate with validity (signed by the bidder with seal).
- Audited Balance Sheet for the last three years (signed by the bidder with seal).
- GST Registration Certificate with validity (signed by the bidder with seal).
- Professional Tax Clearance Certificate with validity (signed by the bidder with seal).
- Service Tax, Registration and Trade License with validity (signed by the bidder with seal).

**2. FINANCIAL BID IN ENVELOPE "B" CONTAINING.**

- Financial bid should be submitted in the tabular form as follow:

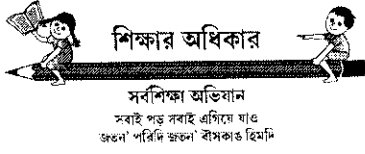
Class	Title	Unit Cost	Quantity	Total Cost	Discount in %	Net Amount

- The rate quoted should be clearly indicated both in words in figures.

**3. TERMS AND CONDITIONS IN RESPECT OF SUBMISSION OF TENDER.**

- Both the Tender Bids should be under one sealed cover and to be dropped in the Tender Box of this office between **11:00 AM to 3:00 PM on all working days w.e.f.17<sup>th</sup> October, 2017 to 24<sup>th</sup> October, 2017 (excluding holidays).**
- The Technical Bid and Financial Bids shall be signed with his/her sealed by the bidder or a person/persons duly authorized by the bidder.

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- iii. The Technical Bid will be evaluated and the technically qualified bidders will be short listed. The short listed bidders alone will be informed on the date of opening of the financial bid by issuing letter/through any other suitable media.
- iv. Evaluation of the technically short listed bids will be done based on the rate quoted. Thereafter bidders will be listed in lower to higher order of rate.
- v. The bidding agencies may be asked to produce all original documents of which the photo copies are submitted with the quotation.
- vi. Earnest money i.e. Rs.50,000/- (refundable) of the total cost quoted by the agency/company should be deposited alongwith technical bid quotation to this office by 'Deposit at Call' in favour of the 'Addl. State Project Director, SSA Rajya Mission, Tripura', payable at Agartala.
- vii. If the successful bidder, regardless of the circumstances, withdraws his/her bid or fails to perform the task as assigned, his/her Earnest Money Deposited (EMD) mentioned above all shall stand forfeited. The bidder in addition, will be liable for payment of damages, penalties and compensation in this regard as fixed by this office.
- viii. Bidders, under any circumstance, will not be entitled to claim any costs or interest/penalties/damages/compensation or any other charges in the event of rejection/disqualification/non-award of work as mentioned above.
- ix. The delivery of total quantity of books to the delivery points, as referred in Sl. No.4 (i) below, will have to be completed within one month of issuing of final Work Order, failing which 1% of the bill amount per day will be deducted.
- x. In case of any modification in quantity of books it will be calculated as per rate ratio quoted by the bidder.
- xi. No advance payment in any form shall be made by this office. Payment shall be released only after final acceptance of the books by the office or authorized delivery points.
- xii. The office reserves the right to accept or reject even the lowest-quoting bidder after examining various aspects/documents.

**4. OTHER TERMS AND CONDITIONS IN RESPECT OF DELIVERY OF BOOKS**

- i. The successful bidder has to arrange for delivery of the books within one month of issuing of final workorder from this office to the following District Head Quarters namely West Tripura (HQ: Agartala), Sepahijala (HQ: Bishramganja), Khowai (HQ: Khowai), Gomati (HQ: Udaipur), South Tripura (HQ: Belonia, South Mirzapur High School Complex), Dhalai (HQ: Jawaharnagar), Unakoti (HQ: Kailashahar) and North Tripura (HQ: Dharmanagar).
- ii. All the bidders have to quote separate rate along with the financial bid for carrying, delivering (including labour charges) of the books against each district as mentioned above.
- iii. The successful bidder has to submit certificate received from the authorized person of each district in respect of total books delivered in good condition.
- iv. The bidder entirely will be responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted goods to the delivery points. The bidder has to pay VAT in respect of the transactions with the SSA Rajya Mission, Tripura.

  
[Kuntal Das]

State Project Director,  
Director Elementary Education

To

- The Office Notice Board for display.
- The proprietor Neindia (for uploading in www.ssatripura.com).